

**DEPARTMENT OF THE ARMY**  
Command and Staff Department  
US Army Ordnance Center and Schools  
Aberdeen Proving Ground, Maryland 21005

February 2004

Fellow Logisticians:

Welcome to Aberdeen Proving Ground (APG) and the US Army Ordnance Center and Schools Reserve Component Officer Advanced Course - Ordnance (RCOAC). I will be your trainer, advisor, and counselor (TAC). The purpose of this letter is to answer commonly asked questions and highlight important aspects of the course.

Phase I completion is a prerequisite for enrollment into Phase II. Bring documented proof of Phase I completion. Students **will not** be allowed to begin Phase II if Phase I has not been completed prior to arrival. All academic resources are provided and you are not required to bring your Phase I correspondence manuals.

When you arrive at APG, report to the 16<sup>th</sup> Ordnance Battalion SDO, Bldg 4510. You will weigh-in and in-process at E Co, 16<sup>th</sup> Ordnance Battalion, Bldg 4313 the following Monday at 0530. Uniform is Army PTs (winter—full PT uniform; summer—summer uniform). Students on temporary profile **will not** be permitted to attend the course. Students, who fail to meet the Army height/weight standards, will be **denied** enrollment and out-processed immediately. You must pass a record APFT to graduate; only one retest is authorized. Students, who fail the retest APFT, will immediately be **disenrolled** from the course and your Academic Evaluation Report (DA 1059) will reflect as such. The uniform for the entire course is the Army BDUs. Casual attire is recommended for social activities.

Phase II of RCOAC is organized into three sections: Section I—Maintenance and Supply Overview, Section II, Maintenance Management, particularly at the Support Operations level, and Section III, Company Operations. Class will begin at 0800hrs daily and depending on the level of understanding, normally will be release by 1700hrs. If extra time is needed, then we will conduct classes continuously through the weekend. The course is intense but manageable. Be flexible. Students will be released early on the last day of class. However, do not make travel arrangements prior to 1500 on the last day due to the graduation ceremony.

The USO is an excellent source of information for students who fly into Baltimore-Washington Airport (BWI). Taxi fare from BWI airport to Aberdeen is \$80-90 and train fare is \$22. Billeting on Aberdeen is not guaranteed and average rates are \$44 per day. Recommend you drive your POV or ask your command for authorization of a rental car. Additional information is available by accessing the Aberdeen Proving Ground web site at <http://www.apg.army.mil/>-- information is subject to change.

For more information about Aberdeen Proving Ground (APG) and the RCOAC course access the Ordnance homepage at: <http://www.goordnance.apg.army.mil/> (click on Officer Training).

I look forward to meeting everyone in person. Please feel free to contact me via email, [milton.kelly@us.army.mil](mailto:milton.kelly@us.army.mil) or call at (410) 278-4195/ DSN 298-4195.

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